



Department of Finance
Purchasing Division

Two Centennial Plaza
805 Central Avenue, Suite 234
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ADDENDUM

Reginald E. Zeno
Director of Finance

Patrick A. Duhaney
*Chief Procurement Officer
City Purchasing Agent*

DATE October 26, 2016

BUYER Gregory S. Algie

ADDENDUM NUMBER 2

ORIGINAL INVITATION DATE September 15, 2016

Your attention is called on a "Request for Proposals" mailed from this office under the below reference number and on which it is found necessary to post the following addendum.

This addendum should be considered in submitting your proposal and should be attached to the original "Request for Proposals" and made a part thereof.

<u>ITEM DESCRIPTION</u>	<u>REFERENCE NUMBER</u>	<u>PROPOSALS DUE</u>
Maintenance, Repair, Operations, and Industrial Supplies, Tools, and Equipment	RFP467CITYMROSUPP	November 10, 2016 at 3:00PM ET

QUESTIONS & ANSWERS:

1. Do I only quote the guardrail items and others quote their items, then you put them all under one number, or are we supposed to get quotes from anyone who supplies these items, put them in these tabs, then you request the items from us and we get them from other suppliers? **An Offeror may provide a proposal for one or more category or sub-category of the RFP. Offerors do not have to provide prices for all items listed within a category or subcategory of the RFP.**
2. Who is going to be responsible for making sure the items match City Specs if we are not familiar with the items that aren't what we are qualified to supply? **Offerors are not required to submit prices for all items listed within a category or subcategory for the RFP.**
3. Also, what happens to our current contract, which is good until next year? **It is the intent of the City that all MRO equipment will be purchased through contracts resulting from this solicitation. Any other contracts that were solicited previously may be terminated for convenience, in accordance with the contract terms, when the new contracts are fully executed.**
4. Can you give me some clarification on how this RFP is going to be awarded? My understanding on this is that awards will be made by section and not by scope. Is this correct? We are looking at some

of these scopes and we can provide a quote for certain section but potentially not the entire scope of material. Will this be acceptable? Award will be made to the Offeror(s) whose proposal(s) is/are determined to be the most advantageous to the City taking into consideration the evaluation factors set forth in the RFP in the Selection Process & Award Criteria section on page 6.

The City reserves the right to make one total award, one award for each section, multiple awards, or a combination of awards, and to exercise its judgment concerning the selection of one or more proposals, the terms of any resultant agreement(s), and the determination of which, if any, proposal(s) is Most Advantageous to the City, as a result of this RFP process.

5. Can we get a range of potential value of the contract or sections? / Can I get a copy of the previous awards for mainly the waterworks material? Or can you point me in the direction of the party who can get me this information? This has been posted.
6. In response to multiple and varied questions about Catalogs: If a catalog was requested in a category, the City would like some form of electronic catalog. The City will accept online catalogs, online distributors price lists, links, or trade agreements.
7. Varied Questions & Response on MBE/WBE Subcontracting Forms and MBE / WBE participation in the award process: If a firm is intending to self-perform work and take credit for MBE or WBE participation, the firm should fill out form 2004-1 indicating the amount of the work to be self-performed. In addition, if a firm has subcontractors that they intend to work with they may fill out form 2003 & 2004. MBE / WBE subcontracting participation is one award factor in the award process (See Selection Process & Award Criteria section on page 6), but no goals were set.
8. VIT Contact Information:
Crystal Simmerman
Catalog Administrator
CrystalSimmerman@ValueInnovationTech.com

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Cloud Solutions | Business Analytics | Management Controls | Process Efficiencies
9. Column “H” cannot be edited on the Tab “3f – WrkGlvs” of the Excel Spreadsheet: It has been updated.
10. Varied questions regarding manufacturing information, units and specs: The items listed, quantities and specifications presented are the best representation of items procured at this time. The City does not have further information to present on specifications, manufacturing information or quantities. A vendor may propose items and solutions to the best of their ability to make their proposal the “Most Advantageous” to the City.